

Amendment 3 to RFP 2013-CMFD-01

Section C.4. Implementation Requirements, page 14 is revised to read as follows:

The Vendor shall prepare and submit to the Agency for approval a final project implementation plan no later than ten (10) business days following the execution of the resulting Contract. The final project implementation plan shall be based upon the preliminary implementation plan submitted with the Vendor's response to this RFP, and shall be finalized in coordination with Agency staff to ensure readiness to complete required tasks by dates specified in the resulting Contract. Meetings with the Agency to finalize the implementation plan shall be provided at no cost to the Agency.

The Vendor shall participate in meetings with the Agency and relevant parties prior to submission of the final project implementation plan for purposes of coordinating Contract implementation activities. The final project implementation plan shall include, but is not limited to, the following:

- All tasks to be performed by the Vendor and the Agency during the implementation phase through operation. The Agency anticipates full implementation to be completed within six (6) months of the effective date of the resulting Contract;
- Expected dates of completion of all tasks and identification of the parties/staff responsible for each task; and
- Identification of barriers and possible resolutions.

Any unapproved deviation by the Vendor from the Agency-approved final project implementation plan shall be regarded by the Agency as a material breach, and all remedies provided in Section C.11, Performance Standards and Liquidated Damages and under law, shall become available to the Agency.

Section C.5. Deliverables, pages 14 -15 is revised to read as follows:

The Vendor shall provide the following deliverables to the Agency within the timeframes indicated in the table below. The Agency reserves the right to request modification of the deliverables, if needed, prior to the Agency's approval of the deliverable(s). Deliverable due dates may be modified, if approved in writing, in advance by the Agency. Additional deliverables may be included as a result of Contract negotiations.

Deliverables	Due Date
Submit Final Project Implementation Plan, including proposed schedule.	No later than ten (10) business days after the execution of the resulting Contract.
Phase 1 - Requirements gathering: Begin conducting Joint Application Development (JAD) sessions with users. The information gathered in these sessions will be used to identify any necessary modifications or customizations to the 100% web-based solution that	No later than ten (10) business days after effective date of the resulting Contract.

will need to be developed prior to full scale System implementation.	
Phase 2 – Modifications/Construction: This phase will include constructing the modifications/customizations identified in the JAD sessions and preparing the solution for implementation.	No later than two (2) months after the conclusion of the JAD sessions.
Configure templates: As part of the customization of the 100% web-based solution, templates will need to be developed pursuant to the System requirements described in Section C, Services To Be Provided By The Vendor, C1., Advanced Fraud Detection and Case Management.	No later than two (2) month after the effective date of the resulting contract.
Phase 3 – Data Migration: This phase will include the complete and successful transfer of data from the existing Agency network drive(s) to the new System.	No later than twenty (20) business days prior to installation date.
Phase 4 – Training: This phase includes creating training manuals and training end users.	Within ten (10) business days of installation.
Phase 5 – Additional Training and Maintenance: This phase includes any additional training for end users and providing maintenance for the solution after installation.	Within ten (10) business days of installation.
Phase 6 – Testing: This phase includes conducting developer and end user testing of the System to ensure the product meets the identified requirements. This includes documentation of vulnerabilities and model outcome reports.	No later than five (5) months after the effective date of the resulting contract.
Phase 7 – Access: This phase includes creating full access to the 100% web-based System for use by the Agency.	No later than six (6) months after the effective date of the resulting contract.
Weekly Project Status Reports to determine project progress and to ensure the project stays on schedule.	Ongoing – during each weekly meeting.
Monthly Project Status Reports and Invoices	By the 15th day of each month.
Ad Hoc Reports	Within ten (10) business days of the Agency’s request.
Annual Report and Lessons Learned. This report along with any data and/or models will also be shared with CMS.	Within thirty (30) days after the end of the contract year.
Report formats	Finalized and approved by the Agency no later than twenty (20) business days after execution of the resulting Contract.
Submit all subcontracts, any amendment(s) to approved subcontracts, or terminations of approved contracts	No later than fifteen (15) calendar days prior to the effective date of the subcontract and/or the amendment.