

**Second Round Questions and Answers for Alabama Medicaid Agency Inpatient Hospital
Quality
Assurance Program ITB
ITB# (14-X-2250221)
October 02, 2013**

<p>Section 3.1 Page 21: In the response to the previous question “Must these individuals serve as a FTE?” the response from Medicaid was “Yes”. Does the Alabama Medicaid Agency require that these two individuals (Project Manager and Clinical Director) serve as 100% dedicated full time employees (40 hours/week) on this contract?</p>	<p>Alabama Medicaid Agency Response: After further review by Medicaid, the Project Manager and the Clinical Director may serve as one FTE, it is expected that the Project Manager would manage day to day operations and would spend more time than the Clinical Director on this contract. The FTE percentage of time allocated for the Clinical Director will be determined by the contractor.</p>
<p>Section 3.1 Page 21: Is the Clinical Director required to be a physician, i.e., a licensed Medical Doctor (M.D.) or Doctor of Osteopathy (D.O.) or are other healthcare related professionals (i.e., nurses) appropriate for this position?</p>	<p>Alabama Medicaid Agency Response: Other healthcare related professionals are appropriate for this position.</p>
<p>Section 3.1 Page 21: Are all four (4) registered nurses listed in this section expected to serve as 100% dedicated full time employees (40 hours/week) on this contract?</p>	<p>Alabama Medicaid Agency Response: Yes.</p>
<p>Section 3.8 Page 25: In what form is the contractor required to provide the Agency with a complete set of InterQual® criteria annually, i.e., hardcopy notebook or electronic? If hardcopy, how many copies of the InterQual® criteria will be required to be provided to the Agency?</p>	<p>Alabama Medicaid Agency Response: One hard copy each of the Acute Care Pediatric and Acute Care Adult Criteria.</p>
<p>Section 3.8 Page 25 and Bid Form Page 6: Should the offeror include the InterQual® criteria pass-through costs in its Bid Total? If not, where should InterQual® criteria pass-through costs be shown? Should this be a line item by itself on Page 6 of the bid form and then included in the bid total?</p>	<p>Alabama Medicaid Agency Response: See section 1.8, (j), page 10, “the firm and fixed annual bid price submission shall exclude the cost of InterQual® criteria, which shall be a pass-through expense.” This expense should not be included in the bid total.</p>
<p>Bid Form Page 6: Should the offeror consider the Unit Price as the initial 24 month contract amount and the Extended Amount be the total of the three (3) one-year extensions? If not, please provide guidance on what number should be placed in the Unit Price and Extended Amount column?</p>	<p>Alabama Medicaid Agency Response: Please review page 2, #4 of the Invitation to Bid provided to you from State Purchasing. This document has specific instructions on how to submit the proposal. Per the instructions on page 2, the only column that must be filled is the unit price column. See section 1.8 (i), Bid Submission Requirements, page 10 which indicates the bid is a firm and fixed price for each year of the contract, including any extensions. The amount listed on page 6 of the ITB Bid form should be the annual fixed price and listed under the unit price column only.</p>

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<p>3.1; ITB page 21 and Pre-Bid Q&A page 16 Key Personnel: Requesting clarification from the pre-bid questions and answers. "Can the project manager and the clinical director be serviced by the same individual? No. Must these individuals serve as a FTE? Yes." Please clarify the expected allocation for the Project Manager to be dedicated for this project. Please clarify the expected allocation of time for the Clinical Director to be dedicated for this project</p>	<p>Alabama Medicaid Agency Response: After further review by Medicaid, the Project Manager and the Clinical Director may serve as one FTE, it is expected that the Project Manager would manage day to day operations and would spend more time than the Clinical Director on this contract. The FTE percentage of time allocated for the Clinical Director will be determined by the contractor.</p>
<p>3.2; ITB page 22 Admission and Continued Stay Criteria-c. Timeframes: Should the last quarterly report be submitted July 2015 to include the full quarter of data or should a partial quarter report be submitted September 2015 before the contract ends?</p>	<p>Alabama Medicaid Agency Response: Section 3.2, page 22-c timeline table would indicate a final quarterly report would need to be provided October 1, 2015 to cover the cases selected for 1st quarter of 2015 (January – March).</p>