

**Questions and Answers for  
RFP Number 2013-CMFD-01**

| <b>Question</b>   | <b>Response</b>  |
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| <p>Section VI.D states where &amp; on what day the mandatory bidders conference will held, however it does not state what time on 10/28.</p> <p><b>Question 1:</b> Can you please provide the time of the bidders conference?</p>   | <p>The conference will be held from 1:00 p.m. – 3:00 p.m. CDT.</p>   |
| <p>Section I on page 8 states “The Vendor shall provide a high capacity hard drive w/encryption to load the data. The drive should hold at a minimum 1 (one) terabyte of data.”</p> <p><b>Question 2:</b> Can you provide any additional technical specifications about the hard drive? For example, should it be an external drive that attaches via the USB 2.0 or USB 3.0 specification?</p>   | <p>The hard drive should be an external drive that attaches via the USB 2.0.</p>   |
| <p>Background section page 8: “Additionally, vendors may propose a solution where the Agency purchases the software and is responsible for hosting the system within its own data center. If this type of solution is proposed, the vendor must provide hardware specifications for hosting the solution – e.g. web server, database server, etc. Vendors must also provide an estimate of the number of staff and skill sets that will be necessary to support the proposed System if the Agency elects to assume hosting responsibility.”</p> <p><b>Question 3:</b> Must a vendor supply <b>both</b> SaaS pricing and pricing for a solution that is hosted (internally) by the state? Will a vendor be deemed unresponsive if only one pricing model is submitted?</p> | <p>The answer is “No” to both questions.</p>   |
| <p>Background section page 8: “The Agency will hold a mandatory pre-proposal conference where Vendors in attendance will be provided 3 years of data to include claims, recipient, and provider information.”</p> <p><b>Question 4:</b> In addition to the claims, recipient and provider information the state plans to provide, can the state also provide a sample of the existing case management data (and associated scanned documents) that will need to be migrated (Rqmt 207)?</p>   | <p>In addition to the 3 years of data to include claims, recipient, and provider information the Agency will also include a sample of provider, recipient and investigation case files (including associated documents).</p> |

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| <p>Requirement 111: “Allow users to pull data for performance management.”</p> <p><b>Question 5:</b> Can the state provide an example of the types of data and performance management activities it wishes to measure? Is the state referring to provider performance or PID Investigator management?</p>  | <p>The Agency expects the vendor to describe the types of reports that can be produced by their system. The Agency is referring to PID Investigator management.</p> |
| <p>Requirement 211: “Support digital signatures to enable letters to be automatically generated”</p> <p><b>Question 6:</b> Does the state utilize or desire a particular type or brand of digital signature technology?</p>  | <p>No.</p>  |
| <p>Requirement 501: “Upload/Scan documents and assign them to a particular case or project/multiple case or project.”</p> <p><b>Question 7:</b> Does the state desire that the chosen vendor supply scanners and/or scanning services to the Agency? Or does the requirement simply require the solution to support all scanned/digitized media?</p>   | <p>The vendor does not have to supply scanners. The requirement is for the vendor to support all scanned/digitized media.</p>                                       |
| <p>Requirement 502: “View all historical scanned/uploaded documents currently stored on Agency network drive(s) by relinking them to cases transferred to new tracking system.”</p> <p><b>Question 8:</b> Are the historical scanned/uploaded documents currently stored on Agency network drive(s) intended to stay on those network drives, or may the vendor copy them to the solution for storage and linking to migrated cases? If the data is to stay on existing network drive(s), is that data managed by any document management solution and/or is there a uniform naming/storage convention in place that will facilitate the linking and access to that data from within the new migrated solution? If a document management solution is being used, can the state provide information on what solution is in place (version, platform, etc.)?</p> | <p>The vendor may copy the documents to the solution for storage and linking to migrated cases.</p>   |
| <p>I understand the requirements around submitting a company attendance roster and disk drive. As a representative of a software company (SAP), I would like to attend the bidder’s conference. However, SAP will not be submitting a bid directly on our own, but instead through a partner, in this case it would most likely be Palantir.</p> <p><b>Question 9:</b> This being the case, should SAP still</p>   | <p>The person attending needs to be a representative of the prime vendor.</p>   |

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| <p>submit our own pre-registration and disk drive? Or should we be listed as “team members” on Palantir’s registration sheet? I would not want to create unnecessary duplicative effort in having your staff load data onto a disk that SAP would not end up using.</p>   |   |
| <p><b>Questions 10:</b> As the point of contact for the subject RFP, I would like to ask for a MS Word version of the Business Associate Agreement, Attachment A, so that we can complete the form for submission. Additionally, for the agreement do you require an original wet signature submitted at the Vendor Conference?</p> | <p>Below is the MS Word version of the Business Associate Agreement, Attachment A. <b>NOTE: No changes should be made to the document.</b></p> <p>Yes, an original wet signature is required to be submitted at the Vendor Conference.</p> <p><br/>BA Agreement<br/>9.27.13.docx</p> |