

Amendment 1 to RFP Number: 2013-IS-01

Section P.1. Transmittal Letter is revised to add the following as part of the sentence “The Transmittal Letter shall include:”

k. Acknowledgement of receipt of all amendments to RFP Number 2013-IS-01. Amendment receipt acknowledgement forms may be found at the Alabama Medicaid website.

Section III. Pricing is replaced in its entirety with the following:

The Offeror shall utilize Attachment I to provide an hourly rate with an estimate of the number of hours anticipated to accomplish the services requested in this RFP. For purposes of this solicitation, general (non-technical) management and administrative (secretarial support) are assumed to be part of the loaded labor rates of the consulting professionals. The Offeror should not propose an amount for travel and per diem for out-of-state travel as these expenses should be included in the loaded labor rates. The Offeror understands that any and all instate travel necessary for the contract-required personnel to perform the work that is directly related to RCO development by these same personnel shall be invoiced and reimbursed separately as a pass-through, directly billable expense at the rates paid by the state to merit employees for similar travel. Travel expenses for The Cost/Pricing sheet should reflect the base contract period of December 1, 2013 through November 30, 2015, the three optional years, and the hourly rates for extra-contractual services.

Section P.4.(b). is replaced in its entirety to read as follows:

P.4.(b). Staff

The Offeror must provide information relative to the qualifications and experience of personnel who they believe are key in their proposal, and a description of the Offeror's overall organizational structure.

For the personnel positions considered by the Offeror to be key to their proposal, the Offeror must provide the number of staff and amount of time to be devoted to this Project, stated in terms of full-time equivalents, for each position.

For these key personnel proposed as part of the Offeror's overall organizational structure, the following should be included:

- The name and position of the person who will have ultimate responsibility and accountability for the contract should one be entered into with the Offeror.
- A resume which documents the education and experience for each individual proposed in the staffing chart as described above. Include their education, level of experience related to the scope of work and objectives as described in this RFP and computer software proficiency. Indicate the responsibilities each will have in this project and how long each has been with your company.

- Identify subcontractors you intend to use and the services they will perform.

Proposal submission will verify acceptance that personnel for positions identified, once assigned to this project, will not be reassigned to another project without prior written consent of the Agency. The selected Offeror will notify the Agency, in writing, of any change in status of employees assigned to this contract within 15 calendar days of events such as hiring, promotion, or termination. The Agency must be notified of new employees' assignment and approval granted, prior to their work or payment for their work.

Following is a list of the contract required staff with the minimum education and experience requirements. With the exception of the contract project manager, these personnel are not necessarily required to be included in the key personnel described above.

1. **Contract Project Manager**- Bachelor's Degree and a minimum of 3 years of experience managing implementation projects of similar scope to the requirements of this RFP.

The Offeror must identify the proposed Program Manager and whether the individual is currently employed with its company. Three (3) professional references must be submitted for the Program Manager. The selected Offeror must acknowledge that the Program Manager will be accessible to the Agency during the term of the contract and may not be reassigned without advance written approval by the Agency.

2. **Regional HIE Coordinators** (3) to facilitate the expansion of HIE utilization with in each RCO network- MBA with at least 5 years of Project/Program management with emphasis on large-scale, regional, and complex technical implementations regarding COTS deployments, preferably in a health care environment, *or* B.S. degree in MIS, Business, CS with at least 7 years of project/program management with emphasis on large-scale, regional, and complex technical implementations regarding COTS deployments., preferably in a healthcare environment. These staff need to be prepared to start on January 1, 2014.

3. **Budget analyst** (1) to manage the accounting activities associated with the HIE-B.S. degree in Accounting with at least 7 years of experience with budget preparation/analysis regarding both federal/state and federal expenditures and reporting, preferably in a health care environment. This individual must begin on January 1, 2014.

4. **Standards and Compliance Officer** (1) to monitor HIE activities. B.S. degree in CS, Engineering, or related technical discipline with at least 5 years of experience in standards base healthcare delivery systems regarding COTS implementations with emphasis in monitoring State and Federal operational standards, preferably in the electronic health information exchange of PHI among connected networks. This individual must begin on January 1, 2014.

5. **RCO Program Managers** (5) - Minimum of a Bachelor's Degree and a 2 year history of Supervision/Management in a health-related field. One must begin work on December 1, 2013, the second individual must begin work on January 1, 2014 and the remaining three must begin work on April 1, 2014.

6. **Nurses** (2)- Bachelor Of Science in Nursing Degree with a minimum of 2 years of experience working in quality review and improvement activities. One must begin work on December 1, 2013 and the other must be available on April 1, 2014.

7. **Health Data Analysis Manager** (1) Tasked with providing expertise in the design and management of multi-tier data exchange networks. Minimum BS degree in MIS and 5 years' experience in Healthcare related operations. This individual must begin on January 1, 2014.

8. **IT Infrastructure Specialist** (1) Tasked with providing expertise in the design and implementation of Networks interconnecting major systems in a healthcare environment. Proficiency in security, redundancy and dissimilar system integration. Minimum BS degree in IT and 5 years' experience in the design and documentation of large scale infrastructure projects. This individual must begin on December 1, 2014.

9. **Data Analysts** (2) Tasked with the design and utilization of analytical models and reporting strategies for healthcare related systems. Proficiency in Peer to Peer modeling and Healthcare Outcome Measurement, Analysis and Reporting is expected. BS degree in MIS with emphasis in DBA design and Statistical Methods is preferred. Minimum of 5 years' experience in a healthcare related field. These individuals must begin on January 1, 2014.

The following section JJ. Limitation of Liability is hereby added to the RFP.

The Agency's remedies and the vendor's, subcontractors, and their respective personnel's direct liability to the Agency shall be limited, in aggregate, to one and half times the value of the Contract.